



# Employment Application

POLICY STATEMENT: City Base Entertainment (CBE) is proud to be an equal opportunity employer. It is the Company's policy to recruit, hire, train, promote, and administer all other personnel actions without regard to age, sex, race, color, national origin, ancestry, citizenship, religion, physical or mental disability, marital status, veteran status, sexual orientation, gender identity, genetic information, or medical condition (including but not limited to pregnancy), or any other characteristic protected under federal, state and local laws. CBE also provides reasonable accommodations to applicants and employees with disabilities and for sincerely held religious beliefs or practices to the fullest extent required by law. If you would like to request an accommodation or believe that you have been subject to discrimination, please contact our Human Resources Department at info@gotocitybase.com.

(PLEASE PRINT)

Date of Application: \_\_\_\_\_ Position(s) Applied For: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

Referral Source:  Advertisement  Friend  Relative  Walk-In  Employment Agency  Other: \_\_\_\_\_

Name	Date Available to Start
Address	Home Phone
Date of Birth	Business Phone <span style="float: right;">May we call you there?</span>
Desired Salary	Email Address

1. If you become employed and you are under the age of 18, can you furnish a work permit?  Yes  No
2. Have you filed an application with CBE before?  Yes  No If yes, give date: \_\_\_\_\_
3. Have you ever been employed with CBE before?  Yes  No If yes, give dates: \_\_\_\_\_ to \_\_\_\_\_
4. Do you know anyone who works for CBE?  Yes  No If yes, who?: \_\_\_\_\_
5. Are you currently employed?  Yes  No May we contact your present employer?  Yes  No
6. Are you legally authorized to work in the United States?  Yes  No  
(Proof of work authorization is required upon hire)
7. Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Total hours available to work per week: \_\_\_\_\_

	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
Times Available:							
From							
To							

8. Are you on layoff and subject to recall?  Yes  No
9. Can you travel if a job requires it?  Yes  No
10. Are you able to perform the job functions of the position as outlined in the job description, either with or without accommodation?  Yes  No
11. Do you have a valid driver's license?  Yes  No License Number: \_\_\_\_\_ State: \_\_\_\_\_
12. Have you ever been discharged for cause?  Yes  No If yes, please explain: \_\_\_\_\_

13. Have you ever been convicted of a crime? (See instructions below before answering this question.)  Yes  No

Instructions: Please note that for purposes of this application, convictions include verdicts of guilty, findings of guilt, and pleas of guilty, nolo contendere and no contest. Do not include convictions that have been sealed, expunged, set aside, vacated, discharged and dismissed, or destroyed pursuant to a court order. Please note that a conviction will not necessarily bar you from employment. The nature of the job for which you are applying, the nature of the offense, the length of time since the conviction and/or incarceration, the seriousness of the offense, your age at the time of the offense, and any rehabilitation will be considered. Before answering this question regarding criminal convictions, also refer to the specific state instructions below:

14. If you answered "yes" to Question 13, have you been convicted of a crime resulting in your classification as a sex offender in any state?  Yes

15. If you answered "yes" to Question 13 or Question 14, please explain: \_\_\_\_\_

## Education

15. Education you have completed:  High School  2 Year College/Technical School  4 Year College  Other

## Prior Employment History

List all employment beginning with your present or last position. Show all periods of unemployment. Information in this column must be fully completed, even if employment history is supplemented by a resume. If you need more space, please attach additional pages.

Employer <span style="float: right;">Phone #:</span>	Your Title
Address	Duties
From: Mo          Year          To: Mo          Year	
Immediate Supervisor	
Base Earnings:          Start \$          Last \$          Per	
Reason for Leaving	

Employer <span style="float: right;">Phone #:</span>	Your Title
Address	Duties
From: Mo          Year          To: Mo          Year	
Immediate Supervisor	
Base Earnings:          Start \$          Last \$          Per	
Reason for Leaving	

### Disclosure

As a condition of employment, the Company may require a criminal background check. In order to be considered for any theater managerial positions, Corporate positions, and some other field positions, you must successfully pass a criminal, driving record, and/or financial background check. Further information will be provided if applicable.

If accepted for employment, I understand that the use of illegal drugs, alcohol, and inhalants will be prohibited and I agree to submit to drug testing to detect the use of illegal drugs and alcohol at any time during employment. I also agree to comply with all other company policies, procedures, rules and regulations made known to me at the time of employment or any other times thereafter, and to perform all duties assigned to me to the best of my ability.

### At-Will Employment

If you become an employee of City Base Entertainment, your employment will be employment "at-will." This means that either you or the Company may terminate the employment relation-ship at any time with or without cause or advance notice, and the Company may also change the terms and conditions of your employment with or without cause or advance notice.

By my signature below, certify that I have read and understood the information and instructions in this employment application, and I verify the truth and accuracy of the statements I have made in this application. I further understand that City Base Entertainment will rely upon the accuracy of these statements in making its hiring decision, and that any false statement or material omission will be grounds for denying or terminating employment.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_